



Days at the Dock 2018  
GREATER HOLDEN BEACH MERCHANTS ASSOCIATION

**Non-Profit Organization Application**  
**Event Date: Saturday April 28 and Sunday 29 2018**

Name of Nonprofit \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Email Address \_\_\_\_\_  
Phone( ) \_\_\_\_\_  
NC Sales Tax # (required) \* Please provide with your application a copy of your EIN Number  
Description of Non-Profit \_\_\_\_\_  
\_\_\_\_\_

I plan to set up on Friday April 27 \_\_\_\_ Yes \_\_\_\_ No

Amount of check \_\_\_\_\_ Ck # \_\_\_\_\_

**ONLY Money, Money Orders and Certified Bank Check will be accepted after April 6, 2018**

**There is no guarantee you will have the same space as in previous years**

**Fees for Non-Profit**

- A \$25.00 fee for 10 X 10 ft. space for nonprofits planning to sell T shirts, baked goods or other items (No water, soft drinks or popcorn sales)
- A \$0 fee for entry (per committee approval and space availability) to those non-profits who only will be handing out literature, pet adoption or holding raffles.
- All raffled items **MUST** be drawn **PRIOR** to the festival closing on Sunday April 29
- A picture must be made of the winning ticket with contact information: Please email or text picture to: ghbmfestivals@yahoo.com or 910-523-8523 with the name of your nonprofit
- Winners names will be posted on our Facebook page and/or Website
- Days at the Dock is a two-day festival, please plan to attend both days! Failure to attend both days may result in space fees or not being admitted the next year

By signing below, I am stating that I have read and fully understand page 1 and 2 of this document. ***Applicant agrees that the Greater Holden Beach Merchant Association, their volunteers, and the Town of Holden Beach, are not responsible for damages resulting from natural causes or actions of vendors or attendees of the festival.***

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2018

**Return application and other requested information and payment to:**  
**Days at the Dock C/O GHBMA**

**PO Box 1354 Shallotte, NC 28459**  
**Phone: (910) 523-8523 text friendly Email: ghbmfestivals@yahoo.com**

Please keep page 2 & 3 for your information

Dear Non-Profit Organization,

We are very excited about the 2018 “Days at the Dock” and appreciate your interest in our event. Days at the Dock is a festival by the Greater Holden Beach Merchants Association in cooperation with the Town of Holden Beach.

**Festival Dates: Saturday April 28 and Sunday 29, 2018**

**Festival Hours: Saturday 9:00 AM until 5:00 PM & Sunday 9:00 AM until 5:00 PM**

Please be prepared to be open for business during the entire listed times

**Requirement from Fire Marshall:**

- Tents must have permanent (sewn-in) label which states “treated with flame/fire retardant”
- **Please bring a fire extinguisher for your booth**
- **Concrete, sand or weights maybe used to secure tents**

**Set-Up and Tear-Down**

- Check-in will begin on Friday **after** 12:00 pm until 10 pm. (During this time, you may begin setting up your booth, tables, etc.)
- If you would like to be able to set up on Friday, please note on the application form
- Security will be provided overnight Friday and Saturday by the Holden Beach Police Dept.
- Vendor’s vehicles are to be removed from the festival grounds **before 8:00 am** Saturday and Sunday (**Note the new time**)
- Our insurance policy prohibits vehicles from being brought into or leaving the festival area during the posted hours
- If needed, you may hand-truck goods in and out during the posted festival hours
- After the posted start time of the festival, no vehicles will be allowed in
- Electricity is not provided, no gas generators are allowed by vendors
- No weapons, (real, toy or facsimile) are allowed (Unless approved by the Committee)
- No sound amplification: Vendors are not allowed to “entertain” by singing, playing instruments or any type of sound amplification from any booth space
- All raffled items **MUST** be drawn **PRIOR** to the festival closing on Sunday April 29
- A picture must be made of the winning ticket with contact information; Please email or text picture to: ghbmfestivals@yahoo.com or 910-523-8523 with the name of your nonprofit
- Reminder this is a two-day festival, please attend both days
- The Festival Committee has final approval of nonprofits.

The non-profit selection for Days at the Dock is entirely up to the discretion of GHBMA committee. We do not rent spaces to any commercial businesses. We do not allow consignment spaces or tables, publications, computer generated items nor political pieces. No commercial

ventures. Please feel welcome to inquire about Membership or Sponsorship.

**\*\*\* Requirement for all Vendors\*\*\***

- All vendors must check in prior to setting up at the “Vendor Check In” located at the merchant information area
- Vendors will be escorted to your assigned space
- Please be aware that:
  - o If you do not check-in we may assume you are a “no show” and assign your space to someone else
  - o If you do not check-in and set up in the wrong spot, you will be asked to relocate

**To All Vendors:**

- There are vendor parking areas but *no* reserved parking for vendors
- The “NO PARKING” signs on any street will not be observed by the Holden Beach Police Department. You may park on any street as long as your vehicle is completely off the roadway and your vehicle is not blocking a driveway or a fire hydrant.
- You may park in a handicap space with a proper (DOT-issued) placard only
- No parking in the boat ramp area on South Shore of cars, trucks or trailers. (Chapter 13, section 264, 113-264e) Any cars, trucks or trailers parking in this area may be towed
- No overnight parking in motorhome or sleeping in cars (Holden Beach Town Ordinance)

**Reminder Application and Fees:**

- Booth Space: 10’ x 10’
- Booth Fee: \$25.00 for the weekend
- Only money, money orders or a certified bank check will be accepted after April 6, 2018
- No Personal or Business Checks will be accepted after April 6, 2018

**For more information please contact:**

**Email:** [ggbmafestivals@yahoo.com](mailto:ggbmafestivals@yahoo.com) **Phone:** 910-523-8523 text friendly

**Mail:** GHBMA PO Box 1354 Shallotte, NC 28459

*Thank you for choosing “Days at the Dock” and promptly returning your application, fee and a copy of your EIN number.*

**Please remember your canceled check is your receipt and acceptance  
Space numbers will be received at Check-In**

Please visit our website [www.greaterholdenbeachmerchants.com](http://www.greaterholdenbeachmerchants.com) or  
like and join us on our FACEBOOK page Greater Holden Beach Merchants

